



Bylaws on the re-evaluation of Diplomates in the European College of Veterinary Public Health (ECVPH)*

Article 1: Documents required for re-evaluation

Each Diplomate must:

(1) Submit every 5 years, starting with the year of obtaining the ECVPH Diplomate status, to the College a request for re-evaluation. This request must be accompanied by the Diplomate's list of activities over those past 5 years (activity log book or CV).

Exceptionally, when requested by a Diplomate and if subsequently approved by the Council, the normal five-year re-evaluation period may be extended, in case of and for duration of longer absence from normal work place (e.g. sick leave or maternity leave).

(2) Supply the College with evidence of his/her ongoing commitment to the specialty and his/her continued fulfilment of the College's membership requirements within five years of the issue of his/her last Diploma.

(3) Declare that during the period of five years at least 20 hours/week has been devoted to Veterinary Public Health activities, such as research, further training, policy making, control and/or teaching.

(4) Declare that during the period of five years at least 5 multiple choice and 2 short answer or 2 problem solving questions including model answers (in the format proposed by the education committee) were submitted.

(5) Obtain a score of at least 100 credit points over the past 5 years. The form for self-declaration of credit provided in appendix 1 shall be used. It is not mandatory that the scoring includes all of the categories enlisted, but the total must be at least 100. All activities considered for scoring must be listed in the Diplomate's activity logbook. Enough details must be provided to allow for verification.

All documents must be submitted in electronic format no later than April 1 of the year following the year in which the 5-year period since obtaining the ECVPH Diplomate status is completed. For example, if the Diploma was awarded in 2001, the documents for re-evaluation are due by April 1, 2007.

Diplomates have to be in good standing with all annual fees paid at the time of re-evaluation. Diplomates not in good standing will not be evaluated until they have paid all fees.

Article 2: Evaluation and decisions

The submitted activity logbook and the self-declaration form on credit points are evaluated by the Credentials Committee of the ECVPH regarding the acceptability and the scoring values of the submitted evidence.

The Credentials Committee is entitled to conduct random checks on portfolio information and to request original documents from Diplomates for verification.

The Credentials Committee concludes on one of the following recommendations to the ECVPH Council:

- a) Acceptance and issuing of a new diploma, valid for the next five years
- b) Non-acceptance and re-setting the Diplomate's status to "non-practicing".

The recommendations are considered and formally confirmed by the Council.

If re-evaluation documents are not submitted, submitted late or incomplete, the status of the Diplomate is automatically set to "non-practicing".

Article 3: Communication and appeals procedure

The Secretary shall deliver in writing the Council's decision no later than by June 30 after receipt of the documents.

If the Diplomate is not satisfied with the decision, he/she may appeal to the Council of the ECVPH within thirty (45) days of receiving the outcome of the re-evaluation. The Council shall deliver its final decision within ninety (90) days after receipt of the appeal.

If the Diplomate is not in agreement with this final decision, he/she may appeal to the representatives of European Board of Veterinary Specialisation (EBVS). The request for such an appeal must be submitted in writing and be accompanied by proof of payment of € 1000 to EBVS. In the case of a positive outcome of the appeal, this amount will be reimbursed by the ECVPH.

During the time of the appeal-process, the status of the Diplomate is set to "non-practicing".

Article 4: Reversion to status "active"

Diplomates can revert to an active status after evidence of the fulfilment of all criteria set-out in Art. 1 is submitted and accepted by the Council.

*Bylaws in Accordance with Art. 9 of the Constitution. These bylaws were passed by the Council on its meeting of June 16, 2010

Appendix I:

Re-evaluation Form ECVPH

Please note that only activities from the five calendar years pre-ceding the year of re-evaluation can be reported. **Future activities may not be included**

Period from: _____ until: _____

Part 1: General information required of the Diplomate

First Name: _____

Last Name: _____

Subspeciality for re-evaluation: Food safety Population medicine

Diplomate since: _____

Part 2: Your status as a Diplomate of the ECVPH

Present status:

	Yes	No
Active in Veterinary Public Health	<input type="checkbox"/>	<input type="checkbox"/>
Retired	<input type="checkbox"/>	<input type="checkbox"/>

Future status: I wish to be registered in the future as a:

Active Diplomate	<input type="checkbox"/>
Non-practising Diplomate	<input type="checkbox"/>
Permanently Retired	<input type="checkbox"/>

Have you practiced continuously Veterinary Public Health for at least 20 hours a week during the last 5 years?

Yes No

If not, please specify:

Part 3: Re-evaluation of Diplomate of the ECVPH

It is not mandatory that the scoring includes all of the categories enlisted.

Category 1: Publications related to either sub-speciality

Only up to 50 points / 5 years from this category will be considered.

Publications (as first author or co-author)	Number of points per publication	Score
Original scientific papers (first, second or last author)	10 pts	
Original scientific papers (co-author)	7 pts	
Review published in international journal	6 pts	
Text book chapter / text book editor	12 pts	
International report / position paper / implementation document	10 pts	
National report / position paper / implementation document	6 pts	
Case report	6 pts	
Total number of points (maximum of 50)		

Category 2: Presentations/communications related to either sub-speciality

Only a maximum up to 50 points / 5 years from this category will be considered

Presentations and communications	Number of points per item	Score
International conferences - speaker - chair - poster	10 pts 8 pts 3 pts	
National conferences - speaker - chair - poster	5 pts 5 pts 3 pts	
International continuing education and teaching - up to 2 hour lecture - one day	5 pts 10 pts	
National continuing education and teaching - up to 2 hour lecture - one day	3 pts 6 pts	
Total number of points (maximum of 50)		

Category 3: Having coordinated or led meetings, workshops or courses related to either sub-speciality

Only a maximum up to 50 points / 5 years from this category will be considered

Workshops and meetings	Number of points per item	Score
Coordination or leading of international workshop, meeting or course	5 pts per day	
Coordination or leading of national workshop, meeting or course	4 pts per day	
Total number of points (maximum of 50)		

Category 4: Attendance of congress, meeting, workshop or course related to either sub-speciality

Only a maximum up to 30 points/ 5 years from this category will be considered

Attendance of congress, meeting, workshop or course	Number of points	Score
International congress/meeting, a maximum number of 9 points per meeting will be considered.	4 pts per half day	
National congress/meeting; a maximum number of 6 points per meeting will be considered.	2 pts per half day	
AGM of ECVPH	9 points per AGM	
Stakeholder meeting	2 pts per meeting	
Total number of points (maximum of 30)		

Category 5: Involvement in College activities

Only a maximum up to 50 points / 5 years from this category will be considered

Involvement in College activities	Number of points per item	Score
Supervisor of resident	8 pts / student-year	
Supervisor of resident (alternate programme)	8 pts / student-year	
College workshop or conference organizer	8 pts	
College workshop or conference speaker	4 pts	
Member of College Committee or council	6 pts / year	
Exam supervisor, examiner or observer / auditor	8 pts / candidate	
Questions for exam sessions	1 pts / accepted question	
Total number of points (maximum of 50)		

Category 6: Membership on other boards / committees / working groups related to either sub-speciality

Only a maximum up to 50 points/ 5 years this category will be considered

Membership on other boards / committees / working groups	Number of points per item	Score
International advisory board/specialist committee	8 pts	
National advisory board/specialist committee	3 pts	
Total number of points (maximum of 50)		